

QUESTIONS and ANSWERS – Batch 1

Tender Ref No	RA7419/2024/RFP
Tender Description	Professional Service Providers for the Terminal Expansion Project at George Airport

Important: Bidders are required to acknowledge this Q&A in their bid submission in table for **RECORD OF ADDENDA TO TENDER DOCUMENTS.**

QUESTIONS AND ANSWERS

NO.	TENDERER QUESTION/QUERY	ACSA RESPONSE
1	What would be considered comparable live civil and roads project?	<p>Acса response during briefing: If the project took place within a building space such as ring roads constructed within a development however if it happened in isolation such as a municipal or national road, it would not be deemed as a similar civil engineering project. National roads would not count.</p> <p>Revised Response: Roads projects for the Civil Engineer's projects, the Municipal / National / Provincial roads will be considered for submission as similar projects.</p>
2	How would ACSA treat a bidder that has done multiple projects for one Client? Would ACSA require only one reference letter or a reference letter for each project?	ACSA would require a reference letter for each project.
3	Does ACSA require a reference letter for a company or a professional.	<p>Refer stage 3 Functionality Evaluation Criteria -<u>from</u> page13 of bid document.</p> <p>For each Discipline there is</p> <ul style="list-style-type: none"> • Company Experience and • Key Personnel Requirements <p>Reference Letters are required for Company Experience.</p> <p>CVs and supporting documentation is to be provided for Key Personnel.</p>
4	Does a Methodology in 4.5.16 at Pg 66 have a point score or is it not requirement?	Requirements on page 66 of bid document will not count toward the functionality scoring.

5	If a company is submitting for all the disciplines, how may originals and copies should he submit?	<p>The bidder must submit bids in Printed and Electronic format. Printed format (1 Original and 1 Copy) <u>and</u> Electronic format using a USB Flash Drive.</p> <p>Refer page 6 of bid document for full details.</p>
6	If the Bidder tenders for more than one discipline but there are different companies for each discipline e.g. Company A is a Project Manager and Company B is the Architect and Company C is the Quantity Surveyor but in one submission, the question is, do we need to form a JV for that?	<p>In Whatever form is chosen to tender (JV/Consortium), each discipline will be evaluated separately.</p> <p>If bidder chooses to sub-consult - not more than 30% of the works must be sub-consulted.</p>
7	What would happen if the bidders intend to submit one bid as a consortium of seven companies?	<p>Whichever form of bidding is chosen, each discipline will be evaluated separately.</p> <p>Requirements for Consortiums & Partnerships are similar to Joint Ventures (JVs).</p> <ul style="list-style-type: none"> • Bidders must indicate who the lead is. • Provide the agreement. • Provide consolidated B-BBEE • Provide consolidated CSD registration • Provide returnable documents for all the companies linked to the JV/Consortium/Partnership. <p>During evaluation, the JV/consortium/partnership will be evaluated for each discipline submitted – irrespective which company within the consortium the discipline comes from.</p>
8	Do bidders have the right to pick and choose disciplines that they would like to tender with as partners.	<p>Bidders can choose whichever discipline/s they wish to tender for.</p> <p>Refer Page 1 of the tender document -Table 1 clearly outlines what the 7 disciplines are for this tender.</p> <p>For the purposes of this tender, e.g Mechanical and Fire Engineers is 1 discipline. Mechanical and Fire Engineers will be evaluated as 1 discipline and not separately.</p> <p>If a bidder does not have both disciplines in-house, they may choose to bid as a JV, consortium or partnership.</p>

9	Since the entire project has seven disciplines, in terms of the BBBEE is there a threshold with regards to the whole tender or is there a provision made for each discipline?	<p>Each bidder will have it's own Preference points.</p> <p>e.g if the bidding entity/company tenders on it's own for 5 disciplines and their Preference points as per ACSA's Preference goals (page 21 of bid document) is 15 the 15 Preference Points will reflect in each of the disciplines that the company tenders for under the evaluation stage 4.</p> <p>If a bidder chooses to bid as a JV/consortium, then the preference points awarded will be for the JV/consortium.</p>
10	If two companies tender, e.g., one civil and one structural (One discipline) and they are not in a JV. The one is BBBEE compliant (Black) and the other is not (White) and they partner so that they get preference points. How do you evaluate their information in a discipline?	Companies should conduct their own due diligence upfront when selecting partners to check their B-BBEE compliance so that they can assess to what extent the coming together help them to meet the tender requirements in terms of preference scoring.
11	Say a company is picking a partner/ partners whether is a JV or consortium arrangement and they form one company of seven companies, ACSA cannot choose one of the seven companies and appoint them since one of these companies cannot tender separately?	Irrespective how the bidder chooses to tender, each discipline will be evaluated separately.
12	If for example a Civil and Electrical companies come together as a JV to tender and one of the does not qualify does it mean that both will be disqualified.	<p>Refer Page 1 of the tender document -Table 1 clearly outlines what the 7 disciplines are for this tender.</p> <p>For the purposes of this tender:</p> <p>a) Civil and Structural Engineers is 1 discipline.</p> <p>b) Electrical and Electronic Engineers is 1 discipline.</p> <p>If a bidder chooses to JV for a) and b) above, the bidder must satisfy all requirements for each discipline a) and b) above.</p> <p>a) and b) above will be evaluated separately.</p>
13	Will the additional specialist service providers be expected to have offices in the Western Cape?	Where the bidder chooses to sub-contract to another company, the sub-contractor must be from Western Cape as well.
14	Under which discipline is wet services included?	Wet Services is included in the Mechanical Services discipline.
15	What would happen if the Architect's design comes very high?	The scope will be scrutinised by ACSA to make sure that it does not become unaffordable and if it does come on the higher side, there will be a cost benefit analysis to inform the final cost.
16	SACPCMP Health Safety Fee Guidelines repeal. Are bidders required to use the repealed rates or not?	Bidders to use the latest gazetted fee scales.

17	What is the rationale for adjustment of fees up or down on condition that the estimated works vary by 15%. The raised concern that it could be interpreted as double dipping if there is still an expectation of a discount.	This clause will be retained.
18	Will not allowing prorata payment be prejudicial to the bidders considering that completion of any stage could sometimes take 4 to 5 months? This is a huge financial risk to the bidders as they would be expected to bankroll the project.	This clause will be retained.
19	The requirement to pay only at the completion of the stage is in contradiction with the statement that ACSA will be paying in line with a 30-day cycle?	This is not a contradiction. The 30 days refers to an invoice payment cycle, once the invoice is received.
20	Will ACSA be prepared to look at prorata payments.	Refer response to 17. Above.
21	Who determines when the stage is finished as there is often a grey area between stages.	The FIDPM guidelines set parameters that define a completed stage which include the requirement for documentation and sign off required from ACSA. The gates signoff is also an audited procedure.
22	a) What are some of the key factors that ACSA would consider in making the investment decision? b) Is it not possible to only consider standard professional services stages 1 to 6 for all disciplines and make provisional / lump sum allowance for all additional and specialist services so as to evaluate all disciplines on the basis of normal professional services alone.	a) It would be the scope, programme, and cost. b) The tender requirements stand.
23	Should the Resident Engineer (RE) also be a registered professional with ECSA ?	This is a <i>Category C</i> resource. At the stage when this resource is required, there will be a requirement for the service provider to submit a minimum of 3 CVs for ACSA to consider for appointment.

End